

## Live Teaching

- [1. Live Lectures \(One to many teaching broadcast\)](#) — This guide will help you to set up and conduct a 'Zoom Meeting' in MyPlace so your students can join the session.
- [2. One-to-one meetings / consultations](#) — You may, of course, choose to have one-to-one communication with students via email, phone, or Skype for Business. However, **Zoom Meetings** will allow you to have one-to-one meetings where you and your student will have the option to share screens to show each other slides, documents or diagrams.
- [3. Seminars/Tutorials \(Multiple participants using audio/video\)](#)

## Pre-recorded Teaching

- [1. Recording Preparation – Equipment and Staging](#) — This guide will help you to set up ahead of recording pre-recorded teaching.
- [2. Recording "Talking Head" Video](#)
- [3. Recording "Voice Over PowerPoint"](#)
- [4. How to set up automated captioning in PowerPoint and how to record it](#)
- [5. Recording Screen Capture \(Microsoft PowerPoint - free platform\)](#)
- [6. Recording Screen Capture \(Camtasia - paid platform\)](#)
- [7. Editing Video in Windows Video Editor](#)
- [Guidance for the Sustainable Use of Self-recorded Video](#)

## Microsoft Stream

- [1. Uploading Video To Microsoft Stream](#) — This article will guide you through the process of uploading your videos to MS Stream for delivery to students and for longer term storage.
- [2. Embedding Microsoft Stream Videos into Myplace](#) — This article shows how to embed video content that is hosted on Microsoft Stream in Myplace.
- [3. Microsoft Stream - Editing transcriptions](#)
- [4. Microsoft Stream - Recording Your Screen](#)
- [Microsoft Stream FAQ](#)

## Video Editing

- [7. Editing Video in Windows Video Editor](#)
- [Tools for Video Editing](#) — This page provides some simple tools for video editing.

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